

## CANTERBURY CITY COUNCIL

### CANTERBURY AND COASTAL HEALTH AND WELLBEING BOARD

**Minutes of a meeting held on Thursday, 18th September, 2014  
at 6.00 pm in the The Canteen, Canterbury City Council, Military Road, Canterbury  
CT1 1YW**

**Present:** Dr Mark Jones (Chairman)

Councillor S Chandler  
Velia Coffey  
Michelle Farrow  
Mr Gibbens  
Councillor Gilbey  
Councillor Howes  
Steve Inett  
Paula Parker  
Simon Perks  
Councillor Cllr Pugh  
Jonathan Sexton  
Sari Sirkia-Weaver  
Anne Tidmarsh  
Mark Kilbey

#### 1 **APOLOGIES FOR ABSENCE**

Cllr Paul Watkins  
Mark Lemon  
Chris Ives  
Cllr Andrew Bowles  
Amber Cristou  
Neil Fisher

#### 2 **WELCOME AND INTRODUCTIONS**

Mark Jones welcomed all to the meeting and all introduced themselves.

#### 3 **MINUTES AND ACTIONS FROM THE PREVIOUS MEETING 11 JUNE 2014**

The minutes were agreed as a true record.

##### **Action updates:**

**Mark Jones to write a letter to Steve Auty expressing disappointment that he had not attended the meeting and offering the support of the Board and its stakeholders.** Complete

**Sari Sirkia-Weaver to investigate how the Children's Health and Wellbeing Board (HWB) will report to the Kent HWB and also how the Canterbury and Coastal HWB can input into it.** Sari Sirkia-Weaver advised that she has spoken to Stephen Bell, the Children's Operational Group chairs' representative. Kent have not yet confirmed a set of priorities but this is expected soon and six monthly reports will be provided to KHWB.

**Neil Fisher to liaise with the Mental Health Action Group (MHAG) to review commissioning and the 3 current key issues and bring back to Core Group meeting in August with a view to when they return to the HWB for review.** Neil Fisher was not present to give an update but it was noted that the Community Network had highlighted engagement with service users as a key point. MHAG is due to start a 'crisis and funding is currently being sought for this.

Cllr Pugh advised that Kent and Medway NHS and Social Care Partnership Trust (KMPT) has recently undergone a review and a meeting will be held next week to discuss the findings.

**Action: Cllr Pugh to circulate the report regarding the KMPT review as soon as it is available.**

Steve Inett advised that Healthwatch are conducting a review of acute services in Canterbury.-

**Action: Steve Inett to circulate the Healthwatch Review of acute services in Canterbury when available.**

**Action: It was agreed that this action should be reviewed regularly and progress reported back to the board. Neil Fisher.**

#### 4 **PILGRIMS HOSPICES - SHAUN STACEY**

Mark Jones reported that Shaun Stacey, Chief Executive of Pilgrims Hospices had sent his apologies that he could not attend the meeting. Simon Perks advised that he has recently been appointed as a Trustee and there has been a change in senior management. They are currently reassessing their priorities.

Velia Coffey reported that Richard Davies, the new Chairman will be meeting with herself and the Chief Executive of Canterbury City Council (CCC) to follow up on a request made by the council to give assistance where they could.

It was agreed that it would be beneficial for a representative from Pilgrims Hospices to attend the next meeting.

**Action: Alison Hargreaves to invite Pilgrims Hospices to the next meeting.**

#### 5 **HEALTH AND WELLBEING STRATEGY - FAIZA KHAN**

Faiza Khan advised that she had undertaken a piece of work to take all the outcomes and priorities listed in the Kent Health and Wellbeing Strategy and match them to activity in the Canterbury and Coastal Clinical Commissioning Groups (CCG) area. She stated that she is confident that activity is taking place around all the areas listed but had not yet had an opportunity to include dementia work.

The report will be completed and circulated in the next few days. It was felt that the ownership of some of the outcomes should be more local and an additional column added to the report to show how these outcomes will be addressed by local organisations and how they can be embedded into local plans and strategies. It was noted that plans and strategies cannot easily be adjusted once in place however they can be modified as necessary in the future.

It was agreed that commitment is needed by all partners to ensure the success of this.

Paula Parker offered to share work done by the Integrated Commissioning Group particularly around dementia.

Cllr Pugh advised that the Health and Wellbeing Strategy is included in Swale Borough Council's Corporate Plan refresh and offered to share the work done. Cllr Gilbey thanked Cllr Pugh and stressed the need for local authorities so share information and work together on how best to incorporate the Health and Wellbeing Strategy into their future plans.

Steve Inett commented that the Health and Wellbeing Strategy had undergone a very short process of engagement and that Healthwatch are keen to get the key themes out to local organisations so that they can include aspects in their own literature. Healthwatch England have produced a YouTube video.

***Action Steve Inett to share the YouTube video produced by Healthwatch England***

**6 MERGER OF CANTERBURY AND COASTAL AND ASHFORD CLINICAL COMMISSIONING GROUPS - SIMON PERKS**

Simon Perks reported that a panel comprising members of the governing body and officers have met with NHS England and a report has been drafted to go to the National Committee on 14 October with a positive recommendation of the merger.

A number of actions have been identified for the Clinical Commissioning Groups (CCG) prior to the merger including further work on engagement and a significant amount of technical work regarding the merger.

Simon Perks commented that the benefits of the merger include reducing overhead burden; releasing resource; allowing commissioning to be more localised through the development of eight Community Networks; creating a bigger pool of GPs from which to draw Board members. Both the Ashford and Canterbury Health and Wellbeing Boards will be retained.

It was noted that the merger will take time and resource and that one of the challenges is to ensure that it is not a distraction from the day to day commissioning work of the CCG.

**7 CARE QUALITY COMMISSION REPORT INTO STANDARDS AT THE EAST KENT HOSPITALS UNIVERSITY NHS FOUNDATION TRUST - SIMON PERKS**

Simon Perks reported that the recent CQC report had looked at five domains (care should be; safe, effective, caring, well led and responsive). The domains of safe and well led had gained a score of inadequate and Monitor has placed the Trust in special measures.

The draft of the action plan has been received by the CCG and a meeting will be held on Monday 22 September to review it before it is presented to the CQC. Monitor will now take greater responsibility for the Trust's performance than the CCG but will continue to liaise with them. Early work is around data reliability and standards.

It was noted that work around leadership by the Trust is key and this will take time. The current Chief Executive retires in December 2014 and the Trust has recently appointed a new Human Resources Director and will have a new Finance Director before end of the year giving a good opportunity for change in the senior management.

It was agreed that the Trust needs to address attitudes in all their staff, not just the leadership and Simon Perks sought the input of the HWB in developing ways this could be progressed. It was noted that Healthwatch have already offered support to the Trust.

Velia Coffey queried what the risks were for the HWB and Simon Perks advised that distraction from the core commissioning tasks and focus on key performance indicators was the greatest risk. The Board offered their support to the CCG and to the Trust.

It was suggested that a representative from the Trust attend the next meeting so that the Board could formally offer their support.

**Action: Mark Jones to write to EKHUFT to invite them to the next HWB meeting.**

## 8 BETTER CARE FUND - SIMON PERKS

Simon Perks reported that the Kent Wide BCF was signed off by the Kent HWB on 17 September. The Board was asked to note that the BCF is not new money but is about funding being used differently and shared across boundaries with a common aim of keeping patients out of hospital and supported in their own community. Simon Perks commented that BCF is a sub set of the Community Networks programme and will be used to fuel the Community Networks. It was agreed that there are challenges around this, specifically around the need to share resources and finances between different parts of the system which requires a greater degree of trust. It was agreed that this needs to be overcome if true joint working and integration is to be achieved.

**Action: Cllr Gilbey suggested that this topic was added to the agenda for a future Joint Kent Leaders meeting.**

In response to a request regarding dementia friendly communities Simon Perks reported that he had met with the Leader of Ashford Borough Council who are building dementia friendly communities into their new housing developments. Cllr Howes advised that he will be visiting Sevenoaks Borough Council and Ashford Borough Council on fact finding visits and will report back to the next Core Group meeting. It was agreed that there are good dementia models in practice across the country and that their best practice should be followed.

**Action: Faiza Khan to send examples of good dementia models to Anne Tidmarsh.**

It was noted how important the voluntary sector is in providing support for people in their community and facilitating self care. Healthwatch asked for greater co-ordination of volunteer groups and it was advised that a report will be presented to the Integration Pioneer Steering Group around this and that the voluntary sector is always included in engagement events and have taken on a much greater role than in the past.

Cllr Howes reported that East Kent Housing have undertaken work on independent living for older people to provide safe and secure homes to allow people to be as independent as possible.

**Action: The East Kent Housing report on independent living can be found on page 71 of the Executive Agenda [Executive Agenda 11 Sept](#)**

**9 ALCOHOL STRATEGY - VELIA COFFEY**

Velia Coffey gave a brief overview of the Kent Alcohol Strategy and advised that the Board had been asked to provide a local lead and an action group to plan how the pledges in the Alcohol Strategy will be delivered locally.

Cllr Chandler reported that Dover has already considered the Alcohol Strategy and that this is being led by the Substance Misuse sub group of their Community Safety Partnership.

The Board discussed aspects of the alcohol strategy including the local demographic differences within the region, the need for any interventions to cater for all sectors of the population and be accessible to all and the importance of including mental health aspects and peer support.

It was suggested that the Canterbury Community Safety Partnership lead on this in Canterbury and in the first instance undertake a gap analysis on provision and bring the findings back to the Core Group.

**Action: Velia Coffey to lead on this piece of work.**

**10 CHILDREN'S HEALTH AND WELLBEING BOARD - SARI SIRKIA WEAVER**

Sari Sirkia Weaver gave an update on the Children's HWB priorities and advised that they are in line with the Health and Wellbeing Strategy and that the Board are focusing on ensuring that all practitioners are fully engaged.

A self harm pilot is being run in Canterbury and the Children's HWB are tracking progress with this. A disconnect between adult and children's mental health services had been identified and this connection has now been made and the issue resolved.

A meeting is due on 19 September regarding the Safeguarding Sub-group and it is planned to share intelligence and inform other related agencies. There is a focus on sharing information and best practice across the county and there needs to be a consistent approach.

The Board discussed the Children and Adolescent Mental Health Service (CAMHS) and the consistently poor reports that it has received from both within and without the education system with regards to waiting times, referrals and poor communication. A CAMHS lead and a commissioner have been invited to the next meeting to take this forward. Cllr Howes reiterated that this is a county wide problem.

Jonathan Sexton suggested that further investigation was made into CAMHS in schools as the provision used to be funded by public health and there may still be funding available.

Healthwatch have recently published a report on CAMHS highlighting the poor experience of many of its users. It was noted that CAMHS has had a high profile for a number of months with a focus on waiting times and that the service has responded positively to these criticisms.

***Action: Healthwatch report on CAMHS to be circulated.***

***Action: It was agreed that Neil Fisher would continue to lead on this and report back once the meeting had taken place with the CAMHS representative and the commissioner.***

**11 ANY OTHER BUSINESS**

None.

**12 DATE OF NEXT MEETING**

25 November 18.00

27 January 18.00

25 March 18.00

26 May 18.00